

REGULAR DRAINAGE MEETING

10/16/2023 Minutes

1. Open Meeting

Hardin County Chairperson Lance Granzow. Also present were Renee McClellan, Trustee; BJ Hoffman, Trustee; Ann Larson, Drainage Clerk; Lee Gallentine of Clapsaddle Garber Associates

2. Approve Agenda

Motion by McClellan to approve the agenda. Second by Hoffman. All Ayes. Motion carried.

3. Approval of Minutes –10/09/2023

Motion by McClellan to approve the minutes. Second by Hoffman. All Ayes. Motion carried.

4. Approve Claims for Payment-

District	Vendor	Amount
51192 – DD 168	Honey Creek Land Improvement	\$35,684.00

Motion by Hoffman to approve of claims for payment. Second by McClellan. Discussion: Larson stated that the board had previously approved Honey Creek to complete the work, with a dollar amount not to exceed \$50,000.00. All Ayes. Motion carried.

5. Discuss With Possible Action – New Work Order Requests

DD 42, DD 43, and DD 26 for review and approval of Right of Way Surveyor's Reports/set. Gallentine stated that these are the Right of Way Reports that were drafted. Gallentine stated after we set the hearing date, the next step would be to notify landowners and lien holders. Gallentine stated that he believes this is a different notice than a typical drainage notice, since Iowa Code 468.14 includes notifying lienholders also. Gallentine stated when the districts were originally established, they would hire abstract companies to research who they would need to give notice to. Granzow called Kadner in the Recorder's office and asked her if she would be able to obtain records of lienholder associated with parcels within a drainage district. Kader stated that she may be able to pull reports on of the lienholders on anything that is mortgaged. Gallentine stated that maybe Larson could work with Kadner and do a test run on one of the smaller districts like DD 42, to see what information could be found. Hoffman made a motion to Instruct Larson to do some beta testing on DD 42 or 43 with the Hardin County Recorder's Office and bring back the information found to next week's meeting. Second by McClellan. All Ayes. Motion carried.

DD 52 blowouts reported by Alex Mery. Gallentine stated that they went out to the with Mery and found that the block to the east by the intake is near the district main. Gallentine recommended that go ahead and dig it up and see what they can find. Gallentine stated the ones to the west are private tile. Gallentine stated that the broken site Tube that Mery showed them is essentially on private tile but is a PVC riser that you can take the cap off and see what was flowing. Gallentine stated that it had been broken off. Gallentine stated that he had no reason to think that the cause of the damage would be anything other than county mowers, as Mery had stated. Gallentine stated that it would need to be fixed. Gallentine stated that he went back and looked through the repairs Williams had done previously. Gallentine stated that when they put in the new tile, they went past a gas main. Gallentine stated he could not remember if they went under or over, but the gas main was not through the tile. Gallentine stated that they dug through an abandoned telephone, but there were no utilities in the tile west of Mery's property, that they were aware of. Gallentine stated that he had not explained what they had found to Mery yet. Gallentine stated that the only real action would be to investigate the intake to the east unless the trustees would want to send a contractor out there to repair the site tube. Hoffman made a motion to have a contractor go out and investigate the intake to the east and repair DD 52 site tube. Second by McClellan. All Ayes. Motion carried.

6. Other Business

Iowa DD Council 2023 Annual Survey. Hoffman made a motion to opt out of the Iowa DD Council 2023 Annual Survey. Second by McClellan. Discussion: Hoffman stated asked why we did not complete the survey to state that we do not believe that the information provided will be confidential and proprietary and that we think it's in our best interest, going forward, not to have that information given out. All Ayes. Motion carried.

Billing. Granzow stated that he believes it would be a good idea for Gallentine to verify the hours of work on contractor's invoices to make sure they coincide with the engineers' hours, before invoices are approved for payment. Hoffman stated that this process would be a good audit trail. Hoffman made a motion to have all bills from contractors be submitted to Larson and then to have Larson submit them to CGA for review. Once the bills are reviewed and approved, then have CGA send back to Larson to be placed on the agenda to approve claims for payment. Second by McClellan. Discussion: Granzow stated to Gallentine that the motion on the floor was to have an invoice be sent to Gallentine for review. Gallentine stated that he agreed. Hoffman stated that this is just another step in protecting the landowner's money. Granzow stated that he had spoken with Gallentine about this prior to the meeting and Gallentine stated that it would not take much time or money to review the bills All Ayes. Motion carried.

7. Adjourn Meeting

Motion by Hoffman to adjourn. Second by McClellan. All Ayes. Motion carried. The meeting was adjourned at 09:39 a.m.

